

# APIC-GNO

*Association for Professionals in Infection Control and Epidemiology, Inc.*

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## Willingness To Serve

The following positions are open for APIC-GNO. If you are interested in running for either of these positions or another position in the future please complete the form below and return by Friday, November 4, 2005

### **President-Elect (1)**

**Duties:** Shall prepare to assume the office of President should that office become vacancy and subsequently fill the office of President for a regular term as is entitled the President-elect. The President-elect shall serve for a term of one year or until a successor has assumed office. Three year commitment - one year as President-Elect, one year as President and one year as immediate Past-President

### **Secretary (1) Two year term**

**Duties:** Shall be responsible for the accurate recording and transcribing of the minutes of all Association and Board of Director's meetings. Shall submit all minutes to the Board of Directors in accord with established procedure. Shall serve for a term of two years or until a successor has assumed office and shall be elected in the odd-numbered years.

### **Board Member (3) Two year term**

**Duties:** Shall be the governing body of the association and shall establish association policy for conducting the business and management functions of the association. Reviews committees and officers reports and makes recommendations concerning committee activities.

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**I have been an active member of APIC-GNO for at least two years.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Facility: \_\_\_\_\_

Phone #: \_\_\_\_\_

APIC#: \_\_\_\_\_

Position Interested In: \_\_\_\_\_

**Fax or e-mail to: (985)730-6993 or e-mail [janice.augustine@fmolhs.org](mailto:janice.augustine@fmolhs.org)  
Attention: Janice Augustine**

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**Greater New Orleans Chapter**